



BICESTER PARKLAND VIEW
RESIDENTS ASSOCIATION

Members Meeting Minutes

Date: 15th July 2010

Time: 7:30

Venue: No. 6 Parkland Place

TM = Terry Martin, SF = Simon Farmer, DM = David Maunder, MH = Martin Hatton,
SR = Stuart Roach, JP = Jack Pearson, GF = Geoff Farmer, JG = Jan Glead,
OM = Property Manager, SMD = Contractor, CT = Central Ticketing

Item	Description	Status	Owner	Due
1.	Welcome and introductions Those present: TM, SF, DM, MH, JP, GF (non-committee) Apologies received from SR			
2.	Minutes Minutes of meeting held 20/05/2010 approved by committee and signed by TM	Closed		
3.	Matters arising since last meeting			
	a) Apartment internal alterations enquiry explained and discussed. Committee felt that OM should be consulted in all instances and written permission obtained.	Closed		
	b) Escape ladders and fire extinguishers explained and discussed.	Closed		
	c) Additional recycling and brown bins reported on.	On-going	SF	
	d) Association formal recognition discussed. Committee decided not to pursue at this time. Subject to future review.	Closed		
	e) Inspection chamber cover replacement. Discussed.	On-going	SF	
	f) JG hedge pruning discussed.	On-going	SF	
4.	Membership			
	a) Subscriptions reported on. DM to chase last remaining July renewal.	On-going	DM	
	b) Communication discussed including approach to Charter housing.	On-going	SF	
	c) Website/Newsletter discussed. No new feedback. SF/GF emphasised need to embrace website for all information and communication. Possible phase out of newsletter in future discussed.	On-going	GF	
	d) Occupation reported on. Comment raised about expired estate agent boards still in place.	On-going	SF	
	e) Committee discussed. Denise Day's resignation reported on. TM asked committee if they had any ideas for new committee members.	On-going	TM	
5.	Accounts			
	a) Current balance £110.64	On-going	DM	
	b) Receipts are £65. Expenditure includes purchase of rock salt, snow shovels, line marking paint, trial air vent and masking tape.	On-going	DM	
6.	OM Property Management (walkabout cancelled)			
	a) Accounts			
	i) Last year accounts closure discussed.	Closed		
	ii) Light bulb replacement solutions discussed. No agreement reached. Committee shocked at cost. Full explanation requested from OM/SMD. DM suggested getting different lights installed. Quotes to be	On-going	DM	



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	obtained.		
	b) Gutter clean discussed. Agreed no annual maintenance. Clean as and when required.	Closed	
	c) Wall staining reported on. Committee agreed not to pursue NHBC claim.	On-going	SF
	d) Gardener's visiting card reported on. Path moss clearance quote reported on. Association to continue to do work itself.	Closed	
	e) Car park marking reported on.	Closed	
	f) Intercom buttons reported on. Concern expressed about time taken to deliver and what the cost will be.	On-going	SF
	g) Parking proposal reported on and discussed. Concern expressed regarding how CT enforce fines.	On-going	SF
	h) External item redecoration reported on.	Closed	
7.	Other issues		
	a) Grass cutting quality discussed.	On-going	TM
	b) Air brick covers discussed. Committee agreed that DM will carry out work. JP offered to assist.	On-going	DM/JP
	c) Footbridge repaint reported on.	Closed	
	d) Car park yellow lines reported on.	Closed	
	e) Snow shovels and salt purchase reported on.	Closed	
	f) Barbeque reported on. TM expressed concern that it may be a waste of time and effort.	Closed	
8.	AOB		
	a) Committee responsibility/delegation discussed. TM and SF clarified expectations of committee members. GF discussed delegation of new issues in future.	On-going	All
9.	Date and venue of next meeting – Next meeting in September. Possibly at 9 Wren Way (Stuart Roach). Date and venue to be confirmed.		

Signed by chair:

Date: