



**BICESTER PARKLAND VIEW**  
RESIDENTS ASSOCIATION

**Association meeting Agenda**

**To be held on: 15th July 2010**

**Commencing at: 7.30 pm**

**To be held at: No. 6 Parkland Place**

TM = Terry Martin, SF = Simon Farmer, DM = David Maunder, GF = Geoff Farmer,  
JG = Jan Glead, RH = Rebecca Hill (OM Prop Man), CJ = Chris Johnson BTC,  
CT = Central Ticketing, OL = Oxford Landscapes

Item	Description	Action	Owner	Reference/ Papers
1.	Welcome and introductions		TM	
2.	Minutes	Approval	TM	Minutes 20/5/10
3.	Matters arising from last meeting			
	a) Apartment internal alterations enquiry.		SF	
	b) Escape ladders and fire extinguishers enquiry.		SF	
	c) Additional recycling and brown bins.		SF	
	d) Association formal recognition.		GF	
	e) Inspection chamber cover replacement - reported to CJ.		SF	
	f) JG Hedge pruning - reported to CJ		SF	
4.	Membership			
	a) Subscriptions			
	i) 24 Owner members (72.7%)		DM/SF	
	ii) 37 total members		DM/SF	
	b) Communication			
	i) All owners and residents informed of meeting		SF	
	ii) Charter Housing invited to join.		GF	
	c) Newsletter/Website discuss and feedback.		GF	
	d) Occupation			
	i) No's 8, 10, 11, 19, 20 for sale		SF	
	ii) No 1 and 25 to let		SF	
	e) Committee - need for more committee members. Discuss delegation of responsibilities. Denise Day resignation.		TM	
5.	Accounts			
	a) Current bank balance		DM	
	b) Receipts and expenditure		DM	
6.	OM Property Management (Walk about)			
	a) Accounts.			
	i) Last year closure		GF	
	ii) Car park light bulb replacement.		GF	
	b) Gutter clean completed. Discuss regular maintenance.		SF	
	c) Wall staining.			
	i) Awaiting 2 more quotes.		SF	
	ii) NHBC position.		GF	
	d) Garden.			
	i) Visiting card in operation.		SF	



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	ii) Path moss quote received from OL for reference. Discuss.	SF
	e) Car park markings completed.	SF
	f) Still waiting for intercom buttons.	SF
	g) Parking proposal sent to OM and onto CT.	SF
	h) External item redecoration completed.	SF
7.	Other issues (Walk about)	
	a) Grass cutting quality continues to be a problem.	TM/SF
	b) Rat prevention. Air brick covers.	DM/SF
	c) Footbridge. Painting completed	SF
	d) Parking. Yellow lines.	TM
	e) Snow shovels and salt purchased.	GF
	f) BBQ.	TM
8.	AOB	TM
9.	Date and venue of next meeting	TM